# Intent to Convert to a Family Troop

For boy troops and girl troops converting to a family troop option. Complete one form per family troop.

---

**We are (check one)**

☐ A brand new troop. If you are forming a brand new unit that will be a family troop, please follow normal procedures for forming a new troop. This form is not necessary.

☐ A single girl troop converting to a family troop

☐ A single boy troop converting to a family troop

☐ A boy troop and a girl troop merging to form a family troop

- ○ Both troops have the same chartering organizations
- ○ Our troops have different chartering organizations
  - Troop _____ will become the family troop and Troop _____ will be closed.

☐ A pilot combined troop converting to a family troop

- "Primary" combined troop pilot number _____
- "Hold" combined troop pilot number _____

☐ Other (please describe)_____

---

**Please verify the following have been completed:**

☐ Our chartering organization(s) approve of us becoming a family troop.

☐ All stakeholders have reviewed and been part of discussions as described in the Family Troop Decision Guide.

☐ All adult volunteers have reviewed and discussed the Family Troop Best Practices.

☐ All Scouts and registered adult volunteers who are not participating in the family troop model have been assisted in finding and transferring to new troops.

☐ We attest that we have completed the above actions and are ready to convert to a family troop model.

---

Troop number: _____

Chartered Organization: _____

Chartered Organization Representative:

_____
Print name

_____
Signature

Committee Chair:

_____
Print name

_____
Signature

Scoutmaster:

_____
Print name

_____
Signature

Completion date: _____

If merging with another troop, signatures from both troops are required:

Troop number: _____

Chartered Organization: _____

Chartered Organization Representative:

_____
Print name

_____
Signature

Committee Chair:

_____
Print name

_____
Signature

Scoutmaster:

_____
Print name

_____
Signature

Completion date:

---

**We would like our family troop number to be:** _____

*Family troops may keep their current number or request a new number (if that number is available)*

---

List all adult leaders in the positions they will have in the family troop. You may use additional paper as needed.

| Position | Printed Name |
|---|---|
| Charter Organization Representative | |
| Committee Chair | |
| Committee Member | |
| Committee Member | |
| Scoutmaster | |
| Assistant Scoutmaster | |
| | |
| | |
| | |
| | |
| | |

**Please note:**

- If any adults listed here are NEW to the troop they will need to complete adult volunteer applications.
- If two troops with different chartering organizations are merging, all adults not currently registered with the family troop's chartered organization will also need to provide completed adult volunteer applications.

**PLEASE TURN IN THIS COMPLETED FORM TO YOUR LOCAL COUNCIL REGISTRAR!**